



**STATE OF NEW JERSEY
DEPARTMENT OF CORRECTIONS (DOC)**

**NJDOC: Locally, Empowered, Accountable, and Determined (NJLEAD)
Reentry Initiative**

Category D:

**INNOVATIVE SUPPLEMENTAL REENTRY PREPARATION SERVICES
NOTICE OF GRANT OPPORTUNITY**

- **Announcement Date:** Monday, February 2, 2026
- **Application Due Date:** Wednesday, February 25, 2026 (5:00 pm)

**Victoria L. Kuhn, Esq.
Commissioner**

**INNOVATIVE SUPPLEMENTAL REENTRY PREPARATION SERVICES
VOCATIONAL TRAINING AND CERTIFICATION**

TABLE OF CONTENTS

| | |
|--|---------|
| A. Information for Bidders (Background) | Page 3 |
| B. Important Dates | Page 5 |
| C. Eligible Organizations | Page 5 |
| D. Scope of Work | Page 6 |
| E. Priority Service Eligibility | Page 9 |
| F. Availability of Funds | Page 9 |
| G. Application Format | Page 11 |
| H. Proposal Outline | Page 11 |
| I. New Jersey Department of Treasury - NJSTART | Page 14 |
| J. Selection Criteria | Page 15 |
| K. Audit Requirements | Page 15 |
| L. Subgrant Award and Term | Page 16 |
| M. Instructions for Submitting Questions | Page 16 |
| N. Mandatory Documents | Page 17 |
| O. Instructions for Submitting Applications and Submission Deadline | Page 17 |
| P. Panel Review and Award Process | Page 18 |
| Q. Programming Guidelines | Page 19 |

Appendix:

Grant Application Title Page

INNOVATIVE REENTRY SUPPLEMENTAL REENTRY PREPARATION SERVICES VOCATIONAL TRAINING AND CERTIFICATION

Take Notice that in compliance with N.J.S.A. 52:14-34.4 et seq. (P.L. 1987, c.7), the Department of Corrections hereby publishes a notice of the availability of the following grant:

A. Information for Bidders (Background)

According to the Bureau of Justice Statistics, in 2021, the US criminal justice system held almost 1.2 million people in state prisons.¹ A recent analysis of the New Jersey Department of Corrections (NJDOC) inmate census found that the department currently houses approximately 12,000 inmates.² About 59% of all state correctional institution offenders were Black.³ Further analysis revealed that six counties alone — Essex, Camden, Passaic, Atlantic, Middlesex, Union, and Hudson — account for more than half (62%) of NJDOC commitments.⁴ However, many citizens fail to realize that incarceration is not a permanent circumstance for most incarcerated individuals. According to the Bureau of Justice Statistics, at least 95% of all state prisoners will be released at some point, with approximately 80% being released to parole supervision.⁵

Preparing for reintegration before release from prison is vital to success. Opportunities to participate in pre-release discharge planning, evidence-based trauma therapy, psychoeducational therapeutic groups, vocational training and certification, and work-readiness programs have been established to support the successful reintegration of returning citizens into society. To achieve success, the NJDOC seeks to develop community partnerships that can provide a broad spectrum of innovative strategies to support the State of New Jersey in sustaining its recidivism-reduction trend, enhancing community safety, and strengthening family reunification. Innovative proposals may include restorative justice practices, evidence-based psycho-educational, rehabilitative, and vocational training programs, as well as work-readiness initiatives, to empower returning citizens to continue a path of prosocial, law-abiding behavior.

¹ https://bjs.ojp.gov/sites/g/files/xyckuh236/files/media/document/p21st_sumB.pdf

² https://www.nj.gov/corrections/pdf/offender_statistics/2024/Total_2023.pdf

³ https://www.state.nj.us/corrections/pdf/offender_statistics/2024/By%20Race_Ethnicity%202023.pdf

⁴ https://www.state.nj.us/corrections/pdf/offender_statistics/2024/By%20County%20of%20Commitment%202023.pdf

⁵ BJA <https://bjs.ojp.gov/content/pub/pdf/reentry.pdf>

The NJDOC seeks new approaches that consider the unintended consequences of incarceration by addressing correctional service gaps and building capacity with community-based entities. This initiative furthers the NJDOC mission to advance public safety and promote successful reintegration by providing a dignified, safe, secure, rehabilitative, and gender-informed environment, supported by a professional, trained, and diverse workforce, enhanced by community engagement.

The NJDOC does not embrace a one-size-fits-all solution to reentry service provision. To that end, the NJDOC recognizes that reintegration is most successful when communities and corrections come together to share a collective goal, honor the mutual interest of methodologies to address public safety, affirm their bond, and acknowledge and support urban communities' ability to succeed when given fair access to resources. The goal is a collaborative partnership to ensure successful reentry service delivery. Our mission is to deliver services at the local level, empowered by communities that develop the necessary resources, demonstrate a willingness to hold community-based agencies accountable for advertised services, and adopt forward-thinking strategies to determine service integration models.

To achieve this goal, the NJDOC created the NJLEAD initiative. NJLEAD stands for Locally Empowered, Accountable, and Determined. NJLEAD aims to establish a collaborative effort to ensure a continuum of care and treatment from prison to the community. An effective reintegration process is collaborative and most successful when returning citizens understand their right to self-determination and are empowered to choose service providers that offer resources tailored to their unique needs. As a result, urban communities with a consortium of diverse service providers who have experience working with those formerly involved in the carceral system offer an opportunity for successful reentry.

Designated government entities, faith-based, for-profit, or nonprofit community-based corporations, or associations will work in concert with the NJDOC, Division of Programs and Reintegration Services. The goal is to ensure that the rehabilitative group therapeutic work, academic, and vocational training implemented within the correctional facility are expanded and continue to reduce recidivism in NJ.

The NJDOC has received state funding through the Office of the Governor to support

supplemental prerelease reentry preparation services and vocational training for those leaving the carceral system in New Jersey. This funding is designed to promote evidence-informed, effective reentry initiatives for individuals returning home from prison and to provide urban communities with the resources to support and enhance the State of New Jersey's ongoing success in reducing recidivism.

B. Important Dates

- NGO release date: Monday, February 2, 2026
- End of question period: Wednesday, February 4, 2026
- All questions and answers posted on the NJDOC Website: Friday, February 6, 2026
- Proposal closing date: Wednesday, February 25, 2026, 5:00 pm.
- Award List posted on NJDOC website: Wednesday, April 1, 2026

C. Eligible Organizations

- State government entities that provide specialized services for individuals who have experienced incarceration.
- County government entities that provide specialized services for individuals who have experienced incarceration.
- Municipal government entities that provide specialized services for individuals who have experienced incarceration.
- Nonprofits that have 501(c)(3) status with the IRS, other than institutions of higher education, and have proven experience working with individuals who have experienced incarceration.
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Faith-based organizations that have proven experience working with individuals who have experienced incarceration
 - For-profit organizations other than small businesses.

- Private institutions of higher education
- Public institutions of higher education
- Small businesses
- Other: Units of local government

D. Scope of Work

1. The NJDOC seeks proposals specifying how municipal, county, or state government entities, for-profit and nonprofit community-based organizations, or associations will use funds to implement innovative **pre-release** evidence-based psycho-educational rehabilitative, discharge planning services, and vocational training or work readiness programs that will increase and improve the ability of incarcerated persons within 364 days of release to achieve successful reintegration and independence.
2. The proposed grant-funded services are being solicited due to a growing demand that exceeds NJDOC staffing capabilities. Applicants may select to provide services at one or more of the targeted state correctional facilities:
 - Edna Mahan Correctional Facility; Clinton, NJ (Hunterdon County)
 - Northern State Prison; Newark, NJ (Essex County)
 - East Jersey State Prison; Rahway, NJ (Union County)
 - Garden State Correctional Facility; Yardville, NJ (Burlington County)
 - New Jersey State Prison; Trenton, NJ (Mercer County)
 - Bayside State Prison; Leesburg, NJ (Cumberland County)
 - South Woods State Prison, Bridgeton, NJ (Cumberland County)
3. Service areas may include, but are not limited to, state, county, or municipal government entities, for-profit and nonprofit community-based organizations, or associations that utilize funds to support strategies and programs to reduce recidivism and enhance the success of individuals returning to the community. Innovative approaches may be considered for prerelease services within the correctional facility, including but not limited to: cultural and evidence-based trauma therapy groups, healing circles, strengthening fatherhood initiatives, rites of passage programs, psycho-educational

programs, psycho-therapeutic programs, rehabilitative programs, and discharge planning services, ACE assessments, Resiliency Training, work readiness programs, cognitive behavioral therapy, family reunification initiatives, vocational training and certifications, certified medical coding and billing courses, medical transcription, phlebotomy certification, facilitators of the Thinking for a Change curriculum, and discharge planning assistance. Other innovative strategies that support NJDOC's mission will be considered. Applicants proposing to expand existing pre-release NJDOC services must complete training with NJDOC staff and use NJDOC's existing curricula. Applicants proposing a new service to the NJDOC may use an alternative evidence-informed or evidence-based curriculum, pending NJDOC approval. Grantees partnering with the NJDOC to facilitate programming within correctional facilities, proposals must meet the required standards outlined in section Q.

4. The NJLEAD-funded project staff must have direct access to the agency's Director/CEO and must attend all NJDOC monthly meetings and reentry events at NJDOC correctional facilities and residential community reintegration programs (RCRPs). The NJLEAD-funded project staff must also document all contacts with, and services provided to, participants and their immediate families, and submit these documents in the required monthly reporting format by the specified due dates.
5. Proposals are limited exclusively to supplemental reentry preparation services or training not supported in the FY26 NJLEAD grant solicitation for Category B or Category C.
6. Proposals **shall not** be directed towards:
 - Staff training and conferences
 - Staff tuition reimbursement or educational incentives
 - Staff incentives
 - Medical care or inpatient substance use treatment
 - Testing for participant substance abuse
 - Monitoring or surveillance

- Other services unrelated to the scope of the grant application
 - Fringe for part-time employees
 - Fringe benefits for part-time employees may not be charged to the grant, nor can partial payment of fringe benefits for full-time personnel assigned part-time to grant operations. Fringe benefits should be based on actual known costs or an approved negotiated rate by GMU. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for personnel listed in the personnel section of the budget and for full-time personnel working solely on NJLEAD-ONLY; 100% of their time must be devoted to the NJLEAD project.
 - Fringe benefits may include FICA, Social Security, and standard State payroll tax deductions (State withholding, Disability, Unemployment, and Workforce Dev.), and additional deductions per your initial approved Budget submission, such as your Health Benefits Package. Please note that 401K, Supplemental Life Insurance, Vacation Pay, Christmas/Vacation Club, Overtime, Comp. time, etc., are **not** permissible.
7. To receive consideration, proposals must **clearly and concisely** describe how the applicant will fill a current gap in services and support a seamless transition and reintegration from prison to the community, strengthening and improving each participant's ability for independence and successful return to the community, as well as the agency's capacity and competencies for implementing the proposed initiative. All service providers must utilize trauma-informed, holistic, and culturally sensitive approaches to reentry services. The Special Services representative must have direct access to the agency's CEO/Director and must attend NJDOC monthly meetings at NJDOC correctional facilities and the central office headquarters if the agency offers post-release services. Proposals should address the organization's approach to reentry services, its distinctive programming, and gaps in services that require attention. Refer to Section F, Application Format, for the proposal requirements.

8. Adult individuals under NJ State Parole supervision may be eligible for supportive services under this initiative on a case-by-case basis.
9. Residents of New Jersey returning to the state after serving a sentence in another jurisdiction may be eligible for services on a case-by-case basis. The grantee must consult with the NJLEAD office.
10. Juvenile and Adult prevention work is **ineligible** for services under this initiative.
11. Individuals on probation **are ineligible** for services under this initiative.

E. Priority Service Eligibility

- Coordination of services for adult individuals recently released from a New Jersey state prison within the past seven (7) years and their minor children residing in New Jersey, or a member of their immediate family with whom they reside in the same household. Proof of family member eligibility is required.
 - Immediate Family Member is defined as a parent, legal guardian, partner in a civil union couple, spouse, domestic partner, stepparent, sibling, or adult child with whom the client resides, or a minor aged child. For the purpose of this grant, the immediate family member may also be defined as the person who served as the custodial person with whom the client was reared **and with whom the client currently resides.**

F. Availability of Funds

1. Funds will be available after the proposals are reviewed and approved. Multiple awards are available based on selection criteria, but only one per applicant and per category will be awarded.

Total funding amount available: \$750,000.00

Total number of awards: 4-10

Minimum award available: \$25,000

Maximum award available: \$150,000

Period of Performance: July 1, 2026, to June 30, 2027

Planning Period: June 1, 2026, to June 30, 2026 [1 month]

Implementation Period: July 1, 2026, to June 30, 2027 [12 months]

2. Applicants must provide a budget and a narrative that specify the requested NJLEAD program award amount. Funding cannot be used to replace any existing services or positions. Funding **shall not** be used for the following:

- Prizes/entertainment/trinkets
- Purchasing vehicles
- Food and beverages
- Real estate/capital improvements
- Other services not approved in advance by the NJDOC
- Mortgage costs
- Building Improvements
- Fringe benefits for part-time staff

3. Successful applicants will be awarded a 13-month grant, with service commencement following an initial 30-day startup planning period. All services must commence July 1, 2026. The NJDOC has the sole discretion to award a one-year grant extension based on performance and funding availability. NJDOC may choose to fund applications submitted under this FY 2026 solicitation in future fiscal years, depending on, among other considerations, the merit of the application and the availability of appropriations. Awardees are funded utilizing a tiered funding disbursement algorithm.

4. **TIERED FUNDING DISBURSEMENT**

- a. **Bronze level:** New and previous awardees deemed inconsistent with meeting programmatic and fiscal reporting requirements shall receive quarterly funding disbursements.
- b. **Silver level:** Previous awardees who have served as NJLEAD partners for a minimum of 1 funding cycle and are deemed to have consistently met programmatic and fiscal reporting requirements shall receive bi-annual funding disbursements.
- c. **Gold level:** Previous awardees having served as an NJLEAD partner for a minimum of 2 funding cycles and deemed to have consistently met programmatic and fiscal reporting requirements, shall receive an annual funding disbursement.

5. **Compliance determination** is based on the number of noncompliance correspondence sent.
- Compliant:** is defined as receiving no more than one noncompliance correspondence sent from CERI or GMU per reporting period.
 - Inconsistent:** is defined as receiving more than one noncompliance correspondence from the NJDOC CERI or GMU Units per reporting period.
 - Funding distribution is based on the agency's compliance with programmatic and fiscal reporting requirements. Failure to comply with reporting requirements will delay funding.

G. Application Format

- The applications shall be no less than 1.5-spaced, use a standard 12-point font (Times New Roman is preferred) with no less than 1-inch margins, and not exceed 10 pages. The page limit excludes the grant application title page, the budget worksheet, budget narrative, and the table of organization. Pages should be numbered "1 of 10," "2 of 10," and so on. Section headers are required. Submissions that exceed ten (10) pages or fail to follow the formatting guidelines will be disqualified.

H. Proposal Outline

Applicants must be clear and concise in presenting their proposal, ensuring agencies address the following:

Section I. APPLICANT ORGANIZATION

- Name of the organization, address of the agency/corporation, the agency's Unique Entity identifier (UEI), and category applying for and amount (COVER PAGE).
- Introduction about the organization, including experience working with vulnerable populations.
- Organizational commitment to diversity and inclusiveness, with the ability to deliver culturally competent and sensitive services and a gender-responsive approach.
- Demonstrated need for the development of reentry services in the local community.
- Currently managed reentry economic empowerment programs and services that will be expanded and enhanced under this initiative.
- Disclosure of contracts with the State of New Jersey and County government agencies and private and federally funded reentry, rehabilitative, and social services programs.
- Include a description of the corporation or association's governance structure, including the table of organization, the Board of Directors, and the organization's administrative,

management, and organizational capacity to enter a grant with the NJDOC. Indicate the total number of employees.

- State the proposed reporting structure for the Innovative Reentry Cooperative Economic Empowerment initiative.

Section II. PROGRAM APPROACH

- What is the program design, including the types of programs or services to be offered?

Note: If you are offering a vocational training or therapeutic educational program within the correctional facility, please review the inside corrections programming guidelines in Section Q.

- What is the total number of returning citizens to be served?
- Disclose any existing or proposed partnerships with educational, vocational, or employment training organizations.
- Describe the initiative's planned organizational structure, including the project management, staff supervision, and oversight plan.
- If the program is offered in the community, how will you advertise the availability of services and conduct outreach and engagement?
- Plan(s) for assisting participants with entrepreneurial ventures and career employment.
- Discuss existing or proposed partnerships with other entities.
- Which businesses have you worked with that have experience hiring formerly incarcerated individuals or have expressed interest?
- Plans to assist participants with post-release follow-up training support.
- Did you anticipate difficulties with the tasks as described by this NGO?
- What is your agency's methodology for managing and collecting data?

Section III. REPORTING

Please describe the proposed plan for fiscal and programmatic management:

- Programmatic Management
 - ❖ How will the monthly programmatic reporting of the details of all programmatic services provided to individual participants be accomplished?
- Fiscal Management
 - ❖ Identify the fiscal agent responsible for the fiscal reporting of the details of all fiscal expenditures and agency auditing protocols.
 - ❖ What is the accounting expertise and qualifications of the fiscal agent? Include their resume in your submission.
 - ❖ How will the quarterly reporting of the details of all fiscal expenditures and agency auditing protocols be handled?

- ❖ Identify the agency's electronic accounting system.
- ❖ Identify the person responsible for the project's fiscal reporting.
 - *Describe their accounting experience and qualifications*
 - *Include Resume in Mandatory Documents*

Section IV. BUDGET NARRATIVE [not counted in the 10-page limit]

The budget narrative must include:

- Anticipated expenditures on participant-related services.
- The budget narrative must convey the story behind the requested budget line items
- All salaries requested in the budget must be proportionate to the time spent working directly on the NJLEAD-funded project and commensurate with the employee's experience and credentials.
- If the budget includes planned consultants or contracted services, please explain the consultants' existing relationship with the applicant.
- Indirect Costs
 - Proposal's total indirect costs shall not exceed 15% of the total grant amount requested.
 - Grantees may include the cost of the electronic accounting system in their indirect costs in the application. However, the proposal's indirect cost shall not exceed 15% of the requested grant amount.
 - Select one of two options:
 - Percentage of Total Direct Costs or
 - Itemized Fixed and Administrative Costs
 - Ex. Accountant Costs, Brochure printing, marketing materials, flyers, video production, percentage of Executive Staff salary, accounting/grant software, etc.
 - Total Direct Costs and Indirect Costs CANNOT EXCEED SUB-AWARD AMOUNT

Section V. BUDGET WORKSHEET AND SUPPORTING DOCUMENTS. [not counted in the 10-page limit]

The NJDOC-provided project budget worksheet must be submitted with the proposal. Submitting alternative budget worksheets or changing the worksheet in any fashion other than the provided NJDOC budget worksheet will disqualify your application.

Section VI. MISCELLANEOUS [not counted in the 10-page limit]

- Applicants must include one letter of recommendation from key community stakeholders (**EXCLUDING** state correctional staff or state elected officials) detailing the organization's character, ability, and commitment to collaborating with the applicant to promote the initiative's mission.

I. New Jersey Department of Treasury-NJSTART

1. The Division of Purchase and Property (DPP), within the Department of the Treasury, was created under N.J.S.A. 52:18A-3 and serves as the State's central procurement agency. It is responsible for ensuring that professional and ethical procurement procedures are followed and that the best-valued products and services are obtained in a timely and cost-effective manner, in accordance with State laws and regulations, to enable client agencies to meet their objectives. To that end, the New Jersey State-of-the-Art Requisition Technology (NJSTART) was created.
2. If awarded, Applicants will be required to register and become NJSTART vendors. If an applicant is a current NJSTART vendor, they must update their profile to accept Automated Clearing House (ACH) payments.
3. Applicants who are already NJSTART vendors must include copies of their NJSTART vendor number, New Jersey Business Registration, and New Jersey Affirmative Action Certificate with their application.

4. All organizations and businesses should obtain an Employer Identification Number (EIN) rather than use a Social Security number.

J. Selection Criteria

1. Selection criteria will be based upon the following, and in this order of importance:
 - ❖ Program service design 50%
 - ❖ Fiscal prudence /budget review..... 15%
 - ❖ Total Number to be served..... 10%
 - ❖ Experience working with returning citizens 10%
 - ❖ Method for collection and analysis of outcome data 10%
 - ❖ Demonstration of need..... 5%
2. Current NJLEAD-funded partners will receive priority consideration based on their exceptional programmatic and fiscal standing with NJDOC. These partners, who have demonstrated the capability to implement their projects, may receive an additional 5 points toward their overall score.

K. Audit Requirements

1. The audit of the agency must be in accordance with the applicable regulations (and their subsequent revisions) as follows:
 - a. Federal OMB Circular A-133, Revised: Audits of States, Local Governments, and Non-Profit Organizations.
 - b. U.S. Government Accountability Office, Government Auditing Standards.
2. At any time during the sub-grant period, the sub-grant agency's overall operations, its compliance with specific grant provisions, and the operations of any subcontractors engaged by the sub-grant agency may be subject to audit by the NJDOC.
3. Whether such audits are conducted during the sub-grant period or not, a final financial and compliance audit of sub-grant operations, including the relevant activities of any

subcontractors, may be performed after the sub-grant's termination or expiration. A sub-grant agency is subject to audit up to three years after the termination or expiration of a sub-grant. If the audit is started prior to the end of the three-year post-grant period, the sub-grant agency remains subject to audit until the audit is completed and resolved.

4. The sub-grant agency shall agree to ensure the timely and appropriate resolution of audit findings and recommendations.

L. Subgrant Award and Term

1. The sub-grant shall be awarded with reasonable promptness by written notice to the responsible applicant whose proposal meets the above specifications and is most advantageous to the State, considering price and other relevant factors. NJDOC staff may request a site visit to the applicant agency before awarding the sub-grant.
2. Agency partnerships are permissible. However, only one agency may serve as the primary applicant and receive the sub-grant funding. The other agency would be a subcontractor to the lead applicant. Subcontractor agencies must provide fiscal documents and formalize all programming services. An NJLEAD-funded agency shall not outsource or subcontract with another NJLEAD agency or a non-NJLEAD agency to provide the required services for which they applied.
3. Upon notification of the sub-grant award, counties must obtain the necessary government resolutions to accept the award within 60 days of receiving the notification of selection.
4. All sub-grantees and subcontractors must agree to participate in the NJDOC grant database platform to submit all required grant fiscal documents.

M. Instructions for Submitting Questions

Questions regarding this NGO cannot be accepted via telephone. Questions must be

emailed before the end of the question period to GMUNJLEAD@doc.nj.gov. All questions and answers will be posted on the NJDOC Website.

N. Mandatory Documents

The mandatory documents that must be submitted in response to the NGO are as follows:

NO SCREENSHOTS OR PHOTOS FOR SUBMISSION

- 1) Innovative Reentry Cooperative Economic Empowerment – Title Page (Appendix)
 - 2) NJLEAD Application Compliance Checklist (on webpage)
 - 3) Proposal
 - a) Applicant organization
 - b) Program approach
 - c) Reporting
 - d) NJSTART vendor number, New Jersey Business Registration, Fiscal Audit documents, proof of 501c3 status, Certificate of Incorporation, most recent tax return, Certified Audit Report and New Jersey Affirmative Action Certificate (if applicable).
 - e) A resume of the fiscal agent
 - f) Recommendation letters (1)
 - 4) Budget Worksheet (on webpage) and Budget Narrative on organization's letterhead
- Do not submit documentation that has not been requested.

O. Instructions for Submitting Applications and Submission Deadline

The NGO will be posted on NJDOC's website at:

<https://www.nj.gov/corrections/pages/index.shtml>

The applicant must submit a complete application, including all required attachments. The responsibility for timely submission rests with the applicant. The NJDOC must receive one completed application with all attachments by **5:00 p.m. on Wednesday, February 25, 2026**, without exception. The NJDOC **will not** accept applications received after this deadline for funding consideration.

The application must be delivered via email

To: GMUNJLEAD@doc.nj.gov

The email submission subject line must indicate the “name of the agency- *NJLEAD Category D Application*.” The documents shall be in PDF format and sent in one email with two attachments: 1) the NJDOC required title page, 10-page proposal, and budget with narrative, and 2) all other supportive documents.

P. Panel Review and Award Process

The NJDOC will conduct an internal review of each grant application. A review panel will evaluate the applications in accordance with the selection criteria. The successful applicants will be notified of the subgrant award on or around Wednesday, April 1, 2026. Successful applicants must comply with the New Jersey Department of Treasury's business form requirements before receiving grant funds.

Q. Programming Guidelines

The NJDOC has guidelines for programs offered inside the correctional facilities. Programs may be 6, 8, 10, 12, or 15 weeks in duration, meeting once per week for 90 minutes, Monday through Friday. A program cohort is a single group of participants, typically 5-12 people. A program cycle is the number of times a grantee must offer the program during the funding year. The program narrative must meet the outlined cohort and cycle standards. The budget narrative must explain the cost per cohort. All curricula must be evidence-informed and approved by NJDOC before implementation.

Cohort and Cycle Standards

| Group Type | Number Of Participants <i>minimum/maximum</i> | Total # of Cohorts Per Cycle | Total # of Cycles Per Funding Period | Frequency of the class |
|---------------------------|--|------------------------------------|---|---------------------------|
| 6 or 8-week programs | Male facilities 8 -12 Female Facilities 5-10 | 2 | 5 | 1x/week for 90 minutes |
| 10 or 12-week programs | Male facilities 8 -12 Female Facilities 5-10 | 2 | 3 | 1x/week for 90 minutes |
| 15-week program | Male facilities 8 -12 Female Facilities 5-10 | 2 | 2 | 1x/week for 90 minutes |

NJLEAD partners offering post-release programming should specify an end date to measure program-level completion rates.

Notice of Grant Opportunity

INNOVATIVE SUPPLEMENTAL REENTRY PREPARATION SERVICES VOCATIONAL TRAINING AND CERTIFICATION

NJLEAD CATEGORY D

Appendix

**NEW JERSEY DEPARTMENT OF CORRECTIONS
INNOVATIVE REENTRY SUPPLEMENTAL REENTRY PREPARATION SERVICES**

| Innovative Supplemental Prerelease Reentry Preparation Title Page | | |
|---|---|--|
| <u>SECTION I:</u> | | |
| TITLE OF NGO: INNOVATIVE REENTRY SUPPLEMENTAL REENTRY PREPARATION SERVICES AND VOCATIONAL TRAINING AND CERTIFICATION (CATEGORY D) | | |
| DIVISION: | Office of Compliance and Strategic Planning | |
| OFFICE: | Grants Management Unit | |
| <u>SECTION II:</u> | | |
| CONTACT NAME: | | |
| APPLICANT AGENCY: | | |
| ADDRESS: | | |
| CITY: | STATE: | ZIP: |
| PREVIOUS FUNDING: Did your agency receive funding from the NJ Department of Corrections within the last two years of submission of this application? <div style="text-align: center;">YES <input type="checkbox"/> NO <input type="checkbox"/></div> | | |
| PROJECT DIRECTOR: | | |
| TELEPHONE NUMBER: | E-MAIL: | |
| FISCAL MANAGER: | | |
| TELEPHONE NUMBER: | E-MAIL: | |
| TOTAL AMOUNT OF FUNDS REQUESTED: \$ _____ | | |
| APPLICATION CERTIFICATION: <i>To the best of my knowledge and belief, the information provided in this application is accurate and complete. The governing body of this agency has duly authorized the document, and we will comply with the attached assurances if funding is awarded.</i> | | |
| SIGNATURE OF CHIEF EXECUTIVE OFFICER/ AUTHORIZING OFFICIAL | TITLE | DATE |
| _____ (Please print or type name) | | |
| <u>*FAILURE TO INCLUDE A REQUIRED APPLICATION COMPONENT CONSTITUTES A VIOLATION AND WILL RESULT IN THE APPLICATION BEING ELIMINATED FROM CONSIDERATION.</u> | | |
| <u>SECTION III:</u> | | |
| SEND PROPOSALS TO: <u>GMUNJLEAD@doc.nj.gov.</u> | | APPLICATIONS MUST BE RECEIVED BY 5:00 pm on February 25, 2026 |
| <u>NO FACSIMILE SUBMISSIONS WILL BE ACCEPTED.</u> | | |